

**Southwest New Brunswick Service Commission
Board Meeting
Minutes**

**September 26, 2013
Stella Maris Parish Community Center
Blacks Harbour, NB**

IN ATTENDANCE:

BOARD MEMBERS

Daniel Dow, LSD Representative, Chairperson
Frank Carroll, Mayor of McAdam, Vice-Chairperson
Carla Brown, LSD Representative
Garry Christie, LSD Representative
Winston Gamblin, Mayor of Harvey
Stan Choptiany, Mayor of St. Andrews
Frank McCallum, LSD Representative
Larry Parker, LSD Representative
Darrell Weare, LSD Representative
Nick Cleghorn, LSD Representative
Terry James, Mayor of Black's Harbour
Susan Farquharson, LSD Representative
Pat Dodd, LSD Representative
Stephen Smart, Mayor of Campobello Island Rural Community
Vern Faulkner, LSD Representative
Heather Hatt, LSD Representative
Dennis Green, Mayor of Grand Manan

OTHERS

Frank Tenhave, Executive Director SNBSC
Tammi McCrum, Coordinator, SNBSC

PUBLIC:

Twelve people from the general public attended.

CALL TO ORDER

The meeting of the Southwest New Brunswick Service Commission was called to order at 6:02 p.m. by the Co-chairperson, D. Dow.

The New RCMP Service Delivery Model for New Brunswick

Superintendent Michael O'Malley gave a verbal presentation on the new service delivery model that the RCMP were in the process of implementing in the Province. He explained how they hope this model should work within the SNBSC region when fully operational. He indicated that this new model was sustainable but only "adequate" in its nature i.e. neither a Cadillac model nor a Volkswagen model. He touched on various aspects of their current approach to crime reduction, youth diversion, road safety, drug enforcement and so on. He indicated that in an effort to cut costs without impacting services they had initiated a call back unit to find other agencies that might be able to deal with a call rather than the RCMP, they had "civilianized" more functions that don't require police training, and they now use a GPS system to help dispatchers make better use of the nearest police car to any incident thus reducing response times as much as possible.

Review, Additions, and Approval of Agenda

The chair asked those present if there were any additions or changes anyone would like to make to the agenda. None were forthcoming.

13-117 It was moved by T. James, seconded by S. Smart that the agenda be accepted as present. **CARRIED**

Conflict of Interest Declarations

The Chair asked whether there were any conflicts of interest and none were brought forth.

Approval of Board Minutes

13-118 It was moved by F. Carroll, seconded by S. Choptiany that the minutes be accepted as previously circulated.

This section is where both Tammi and I had difficulty keeping up with all the discussions, motions and amendments that were flying back and forth. From our notes;

There was discussion of the last board meeting where the hiring of a pt.-time CA was approved, whether or not there was a \$25,000. cap on paying that person, whether they

were hired till the end of the fiscal or until the budget was done, etc. Vern suggested amending the minutes; Frank C. suggested accepting as written and then another motion in new minutes to amend it. There was talk of a motion to amend the minutes but then it was said that you couldn't amend an amendment or a motion already in place. Frank M. commented a couple of times about the bylaws and Roberts Rules and there had to be two motions to make the change required, others chimed in; some thought that was correct others didn't. So rightly or wrongly, this (below) is what we came out of all that with. We are sure it isn't totally accurate and would welcome any feedback we can get on this;

13-119 It was moved by S. Choptiany and seconded by F. Carroll that motion 13-106 should read; it was moved by W. Gamblin and seconded by P. Dodd to hire a part-time qualified financial professional to work on the 2014 budget who is to be engaged until year end and up to a maximum of \$25,000. **CARRIED**

Business moved from June 27th Agenda and New Business arising from the Minutes

It was agreed that the Strategic/Priority Setting session will be held on November 28, 2013 at 4 pm in St. Stephen, if Nicole Paquet was available at that date and time. This would mean that this session would be held right before the regular monthly board meeting at the same location, which the Board decided would be the best location for it as well.

It was agreed that Ian Walsh's presentation on RTIPPA would have to be postponed until the January, 2014 Board meeting at the earliest.

Approval of Committee Reports

Audit Committee

There was no report to give. The Audit Committee is waiting on the signed copies of the Audit from the external auditors.

13-120 It was moved by D. Weare and seconded by F. McCallum to proceed with the RFP for the commission's 2013 Audit Services. **CARRIED.**

Finance and Budget Committee

The review of the current year (2013) Cost Saving Measures was tabled until the October regular board meeting.

13-121 It was moved by D. Weare and seconded by N. Cleghorn to go ahead with the renewal of the health care benefits currently from Blue Cross of Canada. **CARRIED.**

13-122 It was moved by D. Weare and seconded by F. McCallum that the Commission intends to approve its 2014 budget at the November regular board meeting. **CARRIED**

13-123 It was moved by D. Weare and seconded by P. Dodd that the SNBSC will provide a copy of the preliminary budget to all of the municipalities, rural communities, and LSDs through the LSM, along with and an explanation letter summarizing the key points by the end of Friday, October 4th **CARRIED**

Community Policing Committee

Co-Chairs G. Christie and Frank Carroll gave a brief review of what took place at the community policing committee meeting held on September 12th. At that meeting the top 3 policing priorities for the region were established and a new sub-committee was formed to work on each of them.

Ad-Hoc Corporate Office Location Committee

N. Cleghorn gave a brief review on what took place at this committee's first meeting which was held on August 22. The members decided to start from a clean slate and looked at this issue from two perspectives; short-term (next 3-9 months) and long-term (beyond that). The committee decided that best short-term approach is for everything to remain as is, and the long-term plan would be possibly having the planning and corporate office under one roof. The ED was instructed to research what other regional service commission are doing and to look at locations within the region and determine the relative cost differences re; Board meetings, and so on.

Executive Director Report

The Executive Director referred the Board to the report he had circulated via e-mail prior to the meeting and the hard copies which are found in the member's folders. He indicated that in order to keep with a time-based agenda schedule he would not review it in detail but did encourage any members that had not read it to do so as it contains helpful information. This report was very briefly discussed.

Time and Location of October Meeting

The next Board meeting will be held on October 24, 2013 at 6 p.m., in Harvey. The exact location would be determined through discussions between W. Gamblin and staff.

Questions and Answers from the general public

A couple of questions were asked by the public and answered by the Board.

Adjournment of the regular board meeting

The Co-chairs asked for a motion for the regular meeting to be adjourned at 7:50 pm.

13-124 It as moved by T. James, seconded by P. Dodd that the meeting be adjourned.
CARRIED

After a short break the Board moved to an In-Camera Meeting.

Minutes Approved by;

Co-chair Sue Farquharson

Co-chair Dan Dow