

# **SOUTHWEST NEW BRUNSWICK SERVICE COMMISSION**

## **Board Meeting**

### **Minutes**

**September 25, 2014  
Hemlock Knoll Conference Room  
Lawrence Station, NB**

#### **IN ATTENDANCE:**

#### **BOARD MEMBERS;**

Frank Caroll, Mayor of McAdam, Chairperson  
Garry Christie, LSD Representative, Vice-Chairperson  
Darrell Weare, LSD Representative,  
Carla Brown, LSD Representative  
Winston Gamblin, Mayor of Harvey  
Terry James, Mayor of Black's Harbour  
Pat Dodd, LSD Representative  
Daniel Dow, LSD Representative  
Heather Hatt, LSD Representative  
Stan Choptiany, Mayor of St. Andrews  
Frank McCallum, LSD Representative  
Vern Faulkner, LSD Representative  
John Quartermain, Mayor of St. Stephen

#### **STAFF;**

Frank Tenhave, Executive Director SNBSC  
Tammi McCrum, Coordinator, SNBSC  
Mark Porter, FO, SNBSC

#### **PUBLIC:**

Four person were in attendance from the public

#### **Call to Order**

The meeting of the Southwest New Brunswick Service Commission was called to order at 7:23 p.m. by the Chair F. Caroll.

## **Conflict of Interest Declarations**

The Chair asked whether there were any conflicts of interest and none were brought forth.

## **Approval of Agenda**

**13-220** It was moved by F. McCallum, seconded by T. James, that the agenda be accepted as presented with one change. The Adoption of Minutes, date should be the August 28, 2014. **CARRIED.**

## **Approval of the Minutes of the August 28, 2014 Meeting**

**13-221** It was moved by T. James, seconded by W. Gamblin that the August 28, 2014 minutes be accepted as circulated. **CARRIED. D.Weare voting Nay.**

## **BUSINESS ARISING FROM PREVIOUS MEETING**

### **Notice of Motion**

**13-222** It was moved by D. Weare, seconded by D. Dow that G. Christie be removed from his position as Vice-Chair due to specific legislation and bylaws being broken by him.

Point of Order was raised by Board Parliamentarian V. Faulkner. He stated that Roberts Rules of Order, states that the Chair may dismiss this motion due to it being a “dilatory, absurd, or frivolous” motion.

Chair, F. Caroll dismissed this motion based on this Point of Order from the Parliamentarian.

## **COMMITTEE REPORTS AND NEW BUSINESS**

### **Finance and Audit Committee Report**

The chair of the committee, J. Quartermain, began to outline the highlights of the 2015 budget. Shortly after this beginning, members of the F&A Committee voiced opposition to certain aspects of the budget being presented. Subsequent to that a Point of Order was raised by committee member D. Dow that the Finance and Audit Committee report was not emailed out 3 days in advance of this meeting thus could not be dealt with at this meeting.

As a result of this the committee chair, J. Quartermain, tabled this report until the October Board meeting.

In recognition of the awkward position that the chair of the F&A Committee, J. Quartermain, now found himself in, the Board chair, F. Caroll, spoke about the important role of all committees in providing critical information and recommendations to the Board. He indicated

that all committees best served the Board by having reached agreement on their report to the Board, before coming to a Board meeting, and not having divisions on the committee's recommendations being brought to the Board by its chairperson.

### **Presentation/meeting request from Public Safety and RCMP**

Chair, F. Caroll gave a brief report on the handout that was in each member file folder regarding a request to have a joint presentation given to this Board by Public Safety and the RCMP. There was a discussion of this and whether this might not be better given to a meeting of the Community Policing Committee, with the full Board invited to attend. In the end the Board consensus was that the best route ahead on this was to hold a Special Meeting of the CPC and to invite the entire Board and Alternates to attend it.

Following this D. Dow made a Point of Order on PRAC bylaws. He indicated that it was his understanding that no mayor can be on this committee or vote on its bylaws. There was discussion of this point. In the end, Parliamentarian V. Faulkner, indicated that he would research this question and bring his findings to the next Board meeting.

### **COMMISSION REPORTS;**

D, Dow raised the issue of getting a report from the Executive Committee regarding its meetings. There was discussion of this point. It was indicated that there were such reports in the past but that was in a previous time before the new Procedural Bylaws restricted the mandate of the committee. Under the current Procedural Bylaws it is only the business of the agenda of Board meetings that is mandated to the Executive Committee.

**13-223** It was moved by D. Dow, seconded by T. James that the Executive Committee provide a written report to the board at every meeting. **CARRIED.**

### **Monthly Financial Statements Summary**

The monthly statements were circulated in each members file. M. Porter went over these statements in detail with members asking many questions.

### **Consideration of by-laws**

A response letter from the Department of Environment and Local Government was circulated, A lengthy discussion followed on this topic, focusing on how the letter was worded and what the letter was actually telling the Board. There were varied opinions on this point.

**13-224** It was moved by V. Faulkner, seconded by D. Dow that a Notice of Motion be made to re-ratify the by-laws. **CARRIED. F. McCallum voting Nay.**

### **Items for In-Camera Discussion**

No items for this

### **Time and Location of Next Board Meeting**

The next meeting will be held on October 23, 2014 at the Garcelon Civic Center in St. Stephen, NB at 6:00 pm.

### **Questions and Answers from the general public**

A few questions was asked and answered from the public.

### **Adjournment of the regular board meeting**

The Chair, F. Carroll asked for a motion for the regular meeting to be adjourned at 8:27pm.

**13-225** It as moved by C. Brown that the meeting be adjourned.

Minutes Approved by;