

**Southwest New Brunswick Service Commission  
Board Meeting  
Minutes**

**December 11, 2014  
Oak Bay Community Hall  
Oak Bay, NB**

**IN ATTENDANCE:**

**BOARD MEMBERS**

Frank Carroll, Mayor of McAdam, Chairperson  
Garry Christie, LSD Representative, Vice-Chairperson  
Darrell Weare, LSD Representative,  
Carla Brown, LSD Representative  
Winston Gamblin, Mayor of Harvey  
Terry James, Mayor of Black's Harbour  
Pat Dodd, LSD Representative  
Larry Parker, LSD Representative  
Daniel Dow, LSD Representative  
Stan Choptiany, Mayor of St. Andrews  
Frank McCallum, LSD Representative  
Vern Faulkner, LSD Representative  
Heather Hatt, LSD Representative  
Sharon Tucker, Mayor of St George

**OTHERS**

Frank Tenhave, Executive Director SNBSC  
Tammi McCrum, Coordinator, SNBSC  
Mark Porter, CA, Financial Officer, SNBSC

**PUBLIC:**

One person was in attendance from the public.

**Call to Order**

The meeting of the Southwest New Brunswick Service Commission was called to order at 6:00 p.m. by the Chair F. Carroll. He then recognized and congratulated the newly elected LSD chair in the public gallery; Wade Greenlaw.

## **Conflict of Interest Declarations**

The Chair asked whether there were any conflicts of interest and none were brought forward.

## **Approval of Agenda**

**13-256** It was moved by S. Choptiany, seconded by D. Weare that “Business arising from Previous Meeting” be added to this agenda. **CARRIED.**

**13-257** It was moved by S. Tucker, seconded by F. McCallum, that the agenda be accepted as circulated. **CARRIED.**

## **Approval of the Minutes of the December 2, 2014 Meeting**

**13-258** It was moved S. Choptiany, seconded by G. Christie, that the December 2, 2014 minutes be accepted as circulated. **CARRIED.**

A “Point of Order” was raised by D. Dow.

**13-259** It was moved by D. Dow; seconded by G. Christie that the Southwest New Brunswick Service Commission, formally Regional Service Commission 10, will not be in any way or form responsible for the following; operating costs pertaining to bussing services in Region 10 nor financial subsidies of any kind, nor any bussing service financial shortfalls for any reason. Further, that this bussing service initiative will not fall under the Voluntary Service guidelines. **CARRIED. Voting Nay were F. McCallum and L. Parker.**

## **NEW BUSINESS**

### **2015 Budget**

Subsequent to the following motion being put on the floor, D. Weare gave the Board a detailed rationale for why he would not be supporting the budget.

**13-260** It was moved by W. Gamblin, seconded by S. Choptiany that the 2015 SNBSC budget be approved as circulated to members in early November. **DEFEATED. Voting Nay were H. Hatt, P. Dodd, T. James, V. Faulkner, S. Tucker, D. Weare and D. Dow.**

Following this vote, there was considerable discussion as to where the Board goes from here. Ultimately Vern Faulkner suggested that some Board members, including himself, might be willing to support the budget if one or more new components were removed from it. This belief was concurred with by others.

**13-261** It was moved by V. Faulkner, seconded by P. Dodd that the Regional Policing Collaboration component be reduced to its 2014 Budgeted amount of \$3,500.00 and with that amount removed the Board support the proposed 2015 SNBSC budget. **CARRIED. Voting Nay T. James, D. Dow, D. Weare and S. Tucker.**

It should be noted that this vote required a calculation so as to ensure that it met the criteria of meeting the “double two thirds” requirement (for financial decisions) and it met that standard and thus passed.

### **Recommendation of Auditor for 2014 Fiscal Year**

W. Gamblin provided a brief verbal summary of the process that the Finance and Audit Committee followed for recommending an auditor for 2014.

**13-262** It was moved by W. Gamblin, seconded by D. Dow that James Bogart be appointed the auditor for the 2014 fiscal year, at the sum of \$12,000 + HST. **CARRIED.**

### **HR Committee Report**

V. Faulkner provided a verbal summary of the work of the HR Committee and indicated that with the significant changes coming to this committee in the new year (as the result of several members of the committee no longer being on the Board after Jan.1<sup>st.</sup>), it was appropriate that the work to date of this committee be brought forward as recommended motions to the Board at this meeting.

**13-263** It was moved by V. Faulkner, seconded by L. Parker that the Board ratify the HR committee’s acceptance of the revised HR Manual as being appropriate to the needs of this commission, based on the extensive work the committee has done on this component of its mandate. **CARRIED. Voting Nay was D. Weare**

**13-264** It was moved by V. Faulkner, seconded by C. Brown to have the Executive Directors’ job description, as provided by the HR committee, added to the Procedural Bylaws of the commission. **CARRIED.**

**13-265** It was moved by V. Faulkner, seconded by L. Parker that during the next bylaw revision process or, by a notice of motion at an upcoming meeting, the following wording be added to the Procedural Bylaw 6.10.2 as follows;

(c) Approve the setting of fees or (d) termination of the Executive Director shall not pass unless....

**CARRIED. Voting Nay were D. Dow, D. Weare and T. James.**

### **Items for In-Camera Discussion**

There will be an in-camera session regarding a potential legal issue as brought forward by W. Gamblin on behalf of the Finance and Audit Committee.

### **Time and Location of Next Board Meeting**

The next meeting will be held on January 22, 2015 at the Magaguadavic Place in St. George, NB at 6:00 p.m.

### **Questions and Answers from the General Public**

No questions from the public.

### **Adjournment of the Regular Board Meeting**

The Chair, F. Carroll asked for a motion for the regular meeting to be adjourned at 7:23 p.m...

**13-266** It as moved by V. Faulkner that the meeting be adjourned.

Minutes Approved by;