

**Southwest New Brunswick Service Commission
Annual General Meeting
Minutes**

**April 23, 2015
Magaguadavic Place
St. George, N.B.**

IN ATTENDANCE:

BOARD MEMBERS

Frank Carroll, Mayor of McAdam, Chair
Garry Christie, LSD Representative
Terry James, Mayor of Black's Harbour
Wade Greenlaw, LSD Representative
Stan Choptiany, Mayor of St. Andrews
Darrell Weare, LSD Representative
Daniel Dow, LSD Representative
James Tubbs, LSD Representative
Carla Brown, LSD Representative
Dennis Blair, LSD Representative
Joyce Wright, LSD Representative
David Szemerda, LSD Representative
Winston Gamblin, Mayor of Harvey
Dennis Green, Mayor of Grand Manan

OTHERS

Frank Tenhave, Executive Director SNBSC
Tammi McCrum, Coordinator, SNBSC
Mark Porter, SNSBC

PUBLIC:

Seven people from the general public attended.

CALL TO ORDER

The Annual General Meeting of the Southwest New Brunswick Service Commission was called to order at 4:12 p.m. by Chair, F. Carroll.

WELCOME AND INTRODUCTIONS

The Executive Director, F. Tenhave, welcomed the members and the public to the third annual general meeting. The members of the Board then introduced themselves and indicated the area they represent.

Introduction of Guest Speaker

T. James introduced, Don Killorn, Executive Director of Eastern Charlotte Waterways Inc.

Guest Speaker

Don Killorn began his remarks by providing some background about himself to the Board and guests. He talked about the various projects that he has worked on around the world prior to coming to his current position. Next he presented a PowerPoint presentation that detailed the various projects that Eastern Charlotte Waterways Inc. has been involved in and the day to day projects that the organization does.

Question and Answer Session

Don Killorn answered many questions from the board members and guest. Most members wanted to know what the Service Commission and his organization could do to work together on different projects that would benefit this region. Of particular interest were items dealing with climate change and its coastal impacts.

Approval of Minutes of the April 24, 2014 Meeting

AGM-15-01 It was moved by D. Dow, seconded by W. Gamblin that the minutes of the April 24, 2014 Annual General Meeting be accepted as circulated. **CARRIED.**

CHAIRPERSON'S REPORT

Chairperson, F. Carroll gave a brief report on challenges this board has faced. He stated that there is much hard work ahead for this Board, and as such this Board needs to take a positive approach as we move ahead.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director, F. Tenhave gave a brief report on the action packed year that this board has been through. He indicated that the Regional Service Commissions were working with the Province but what the ultimate role of the commissions should be was still very much unknown or undetermined. He also commented that the Board members now have a much better understanding of the budget and the process to create it, as well as a much greater appreciation for the cost of running a commission than in the past.

2014 Audit Report

Mark Porter gave a brief report for the auditor James Bogart. Mark outlined the annual deficit and surplus explanations, along with the reserve funds.

AGM- 15-02 It was moved by D. Dow, seconded by S. Choptainy that the 2014 Audit be approved as presented. **CARRIED.**

SELECTION OF AUDITORS FOR 2015

AGM-15-03 It was moved by D. Dow, seconded by D. Blair that James Bogart be appointed as the auditor for the 2015 year. **CARRIED.**

NOMINATIONS AND ELECTION OF OFFICERS

The Executive Director called for nominations for the chairperson. D. Szemerda, seconded by T. James that F. Carroll be nominated for Chairperson. No other nominations came forward.

The Executive Director called for nominations for the vice-chairperson. J. Wright, seconded by W. Gamblin that G. Christie be nominated for Vice-Chairperson. No other nominations came forward.

The Executive Director called for nominations for the member-at-large. W. Gamblin, seconded by D. Blair that T. James be nominated for Member-at-Large. No other nominations came forward.

CLOSING REMARKS AND ADJOURNMENT OF THE AGM

Chair, F. Carroll thanked the board members and staff for all the hard work in the last year.

The meeting was adjourned at 5:26 pm