

**Southwest New Brunswick Service Commission
Board Meeting
April 28, 2016, 6:00 pm
Magaguadavic Place, St. George, NB**

Minutes

IN ATTENDANCE:

BOARD MEMBERS

Frank Carroll, Mayor of McAdam, Chairperson
Garry Christie, LSD St. Patrick, Vice - Chair
Carla Brown, LSD St. David
Winston Gamblin, Mayor of Harvey
Terry James, Mayor of Blacks Harbour
Dennis Blair, LSD McAdam
Annette Townes, LSD St. James
Stan Choptiany, Mayor of St. Andrews
Joyce Wright, LSD Dennis Weston
Sharon Tucker – Mayor, Town of St. George
Wade Greenlaw – LSD Dufferin
David Szemerda - LSD Pennfield
James Tubbs – LSD Dumbarton

STAFF

Frank Tenhave, Executive Director SNBSC
Claudette MacLean, Secretary to the Board, SNBSC
Mark Porter, Financial Officer, SNBSC
Dan Harrington, Director of Solid Waste and Planning, SNBSC
Alex Henderson, Contract/Pt-time Planner, SNBSC

MEMBERS OF THE PUBLIC

Thirteen people attended

Call to Order

The meeting of the Southwest New Brunswick Service Commission was called to order at 6:13 p.m. by the Chair F. Carroll.

Conflict of Interest Declarations

The Chair asked whether there were any conflicts of interest and none were brought forward.

Approval of Agenda

The Chair then asked for a motion to approve the agenda for the meeting as previously circulated.

16-24 It was moved by G. Christie, seconded by W. Gamblin that the agenda be accepted as presented. **CARRIED.**

Approval of the Minutes of the Meeting

The Chair then asked for a motion for the approval of the minutes of the last meeting which had been previously circulated. The chair made mention of an error on the agenda re; the date of the previous meeting (Mar. 24th) and the correct date on the circulated minutes (Mar. 31st).

16-25 It was moved by S. Tucker, seconded by A. Townes, that the minutes of the March 31, 2016 Board meeting be accepted as circulated. **CARRIED.**

BUSINESS ARISING FROM PREVIOUS MEETING

The chair reminded all of the Special Board Meeting scheduled for Thursday, May 5, 2016 @ 6:00 pm at the SNBSC Solid Waste Division Administration Building. The key agenda item being the final review, discussion, and a vote taken on the recommended revised bylaws. He explained that this meeting was necessary so as to ensure that the Board had the full 30 days to review and consider the revisions to the Procedural Bylaws as our current bylaws specify.

NEW BUSINESS

The Chair then moved to the next agenda item and asked G. Christie to take the floor.

Community Policing Committee Report

CPC co-chair G. Christie indicated that he had been ill and thus not able to attend the last CPC meeting. He referred all to the circulated report while indicating that he was not as able to speak to the report as well as others who were able to attend. S. Choptiany indicated that he was at the meeting and reiterated the positive, constructive nature of those meetings and the good relations with the RCMP. He spoke at length about the use of the RCMP's speed/radar sign and the value that using such a sign had in St. Andrews. Such a sign is something that the committee is researching further and may consider purchasing.

He discussed the concern about details of the cost structure that the province employs in distributing policing costs. In addition he raised the question of the cost of officers out on various types of leave yet their cost appeared to remain in what was being paid for through the contract.

He mentioned the work on the CPC Brochure that he hoped would be completed in time for the next Board meeting. He also spoke positively of the CPC's decision to take advantage of the community television system (CHCO) in St. Andrew's as a means for this committee to educate the public on a variety of policing related issues, with special attention to the items captured within the three priority sub-committees' work.

He then returned to the cost issue and on behalf of the CPC made the following motion.

16-26 It was moved by S. Choptiany, seconded by T. James that the Board direct staff to organize another presentation and/or meeting of the key individuals with the Department of Public Safety (DPS) and the Board, at an upcoming Board meeting, where DPS is asked to provide very specific information regarding how DPS determines the costs it charges to each region and that there is an opportunity for full discussion of this cost issue in a Question and Answer session. **CARRIED.**

The Chair then moved on to the next agenda item and asked W. Gamblin to take the floor.

Finance and Audit Report

Committee Chair W. Gamblin reviewed the first part of the committee's report that had been circulated to the committee previously and was found in their packages at this meeting.

16-27 It was moved by W. Gamblin, seconded by D. Blair, that the Board direct staff to transfer \$319,000.00 from the solid waste capital reserve fund for the purchase of the following equipment: 2016 Ford truck (\$ 40,000), 2014 Kubota utility vehicle (\$21,000), 2016 Skid Steer (\$ 70,000) and a 2017 International Tandem Truck (\$ 188,000). **CARRIED.**

He then continued to review the rest of the report concerning a possible cash flow issue and how it could be best managed.

16-28 It was moved by W. Gamblin, seconded by S. Tucker, that the amount of \$130,000 be moved from the solid waste operating reserve fund to the solid waste operating fund. **CARRIED.**

He then finished his report by suggesting to the Board that Geoff Mitchell of RBC be invited to a future Board meeting where he could explain what was happening with respect to the commission's investment portfolio for its closure fund. The chair agreed that the Executive Committee would add this item to its agenda planning work.

The Chair then moved to the next agenda item.

Financial Report

The chair then asked Financial Officer M. Porter to provide his report. He referred to the report that had been previously circulated. He walked the Board through the details of the report. One item discussed at some length was the cost of recycling. Many commented on the rising cost of this service and the increasing financial challenge it posed to the commission.

A glitch in the Financial Report circulated was raised and the Board agreed that Mark would review the corrected report at the Special Board meeting next week (on the 5th.)

Executive Director's Report

The Chair then asked the Executive Director to give his report. F. Tenhave proceeded to refer to his report that had been previously circulated. He paid particular attention to the recent Development Officer training program given by the province. He updated all on some encouraging research findings thus far on the new leachate treatment system. Lastly he indicated that waste from Maine was up and this was very helpful to our bottom line, something that all hoped would continue.

Report on Collaborative Activity

The Chair moved to the next item and referred to the four communities in the York County portion of our region that had a first meeting to discuss the level of interest in an amalgamation of some nature. D. Blair reported that an informative meeting was held in the McAdam Railway Station where this topic was discussed at length. Representatives of the two municipalities and two LSDs in that portion of York Cty. attended. He indicated that the group needed a lot more information before it could decide if a merger would be advantageous. He also indicated that a representative from the LSD of St. James (A. Townes) and representatives from the Prince William area would be invited to the next meeting. Anyone else interested was welcome and the meeting was expected to be in June.

There was a discussion of the new criteria for forming a new municipal entity as outlined in the Finn Report. Further there was discussion of the need to be proactive on this as if we wait a merger is likely to be forced on areas by the province without much if any consultation and input from the grassroots.

In-Camera Session

The Chair indicated that there would be a brief in-camera after this Board meeting concluded. This meeting would be to update and discuss the recent developments/legal issues that the Board is dealing with.

NEXT MEETING

A special meeting of the Commission will be held Thursday, May 5, 2016 @ 6 pm at the Hemlock Knoll Solid Waste Facility.

The next regular meeting of the Commission will be Thursday, June 23, 2016 @ 6 pm at the Hemlock Knoll Solid Waste Facility.

QUESTION & ANSWER WITH THE PUBLIC IN ATTENDANCE

There were a number of questions, primarily from the press present, asked and answered.

ADJOURNMENT OF THE REGULAR MEETING

At approx. 7:05 PM the Chair asked for a motion to adjourn and it was so moved by J. Wright.