

SOUTHWEST NEW BRUNSWICK SERVICE COMMISSION

BOARD MEETING

6:00 P.M., Tuesday, July 28th, 2016

Administration Building,

Hemlock Knoll, Lawrence Station, NB

MINUTES

IN ATTENDANCE:

BOARD MEMBERS

Ken Stannix, Mayor of McAdam
Winston Gamblin, Mayor of Harvey
Garry Christie, LSD St. Patrick
Carla Brown, LSD St. David
Terry James, Mayor of Blacks Harbour
Annette Townes, LSD St. James
Doug Naish, Mayor of St. Andrews
Joyce Wright, LSD Dennis Weston
Crystal Cook, Mayor, Town of St. George
Allan MacEachern, Mayor, Town of St. Stephen
Wade Greenlaw, LSD Dufferin
James Tubbs, LSD Dumbarton
David Szemerda, LSD Pennfield
Robert Moses, Village of Grand Manan
Doug Rowlands, LSD Lepreau

STAFF

Frank Tenhave, Executive Director SNBSC
Claudette MacLean, Secretary to the Board, SNBSC
Mark Porter, Financial Officer, SNBSC
Dan Harrington, Operations Coordinator, SNBSC

MEMBERS OF THE PUBLIC

David Mahar, Deputy Mayor, Village of Blacks Harbour

Call to Order

The Chairperson, Joyce Wright called the meeting to order at approx. 6:05 p.m.

She indicated that there were 14 Board members present at the table and thus a Quorum was declared. A check of the conference calling system showed that there were no members in attendance via Conference Call. Two additional members arrived at approx... 6:23 pm.

Conflict of Interest

The Chairperson asked all members at the table to declare any conflicts of interest that they may be in. No conflicts of interests were declared.

Approval of Agenda

The chair indicated that there was a potential item for the meeting agenda that she wanted to bring to the Board's attention; this was an e-mail that the Executive Director received today from the Premier's Office. She read the e-mail and circulated a copy of it to all the Board members at the table. The e-mail dealt with a request to help organize a meeting within our region.

The chair asked for a motion to approve the agenda for the meeting that were previously circulated and found in everyone's Board package, with the addition under New Business being a discussion of the e-mail received from Premier Gallant's office.

16-39 It was moved by W. Greenlaw, seconded by T. James that the letter from the Premiers Office be added to the agenda. CARRIED.

16-40 It was moved by W. Gamblin, seconded by J. Tubbs that the agenda be accepted as amended. CARRIED.

Adoption of Minutes

The chair drew the Board's attention to the minutes of the last Board meeting in everyone's package and indicated that all had received these in advance via e-mail.

16-41 It was moved by G. Christie, seconded by A. Townes that the minutes of the July 5, 2016 Regular Board meeting be approved as circulated. CARRIED.

Business Arising from the Previous Meetings:

Final Adjustments to the Procedural Bylaws

The chair indicated that the only item in this section of the meeting dealt with the Board's possible approval of the final adjustments to the Procedural Bylaws as reviewed at the last Board meeting. She briefly reviewed the process being followed for the approval of these final revisions and highlighted the key items requiring change and the reasons behind the need for such changes. While reviewing these from the document circulated to all, she asked for comments and questions as she reviewed the points.

16-42 It was moved by W. Gamblin, seconded by W. Greenlaw, that the proposed amendments to the Procedural Bylaw be discussed and then accepted as presented in everyone's information package tonight. CARRIED.

New Business:

Letter from Premier Gallant's Office.

The chair again drew everyone's attention to the copy of the letter (e-mail) from the Premier's Office which was circulated to each Board Member earlier in the Board meeting. She asked the Executive Director to provide some background information and comments regarding this letter/e-mail to the Board which he did.

A wide ranging discussion ensued regarding the approach the Board would like to take regarding this meeting. It was agreed by consensus of the Board that since this meeting was at the request of the Premier, the SNBSC shall not have any financial responsibilities for any of the costs involved in holding this meeting i.e. the cost of the venue, possible beverages and snacks, etc. The Executive Director will follow up on this item and do so following the direction just given by the Board.

Committee and Staff Reports;

Financial Report

The chair asked Mark Porter to provide his financial report. It was noted that in the interest of keeping this meeting short for a timely start to the Orientation session following the Board meeting, he would be presenting a shortened version of his normal report.

He then proceeded to review the 3-page "Silos" financial summary for the commission. There was little discussion of this information by the Board.

Report on Collaborative Activity:

Nothing to report on at this time.

Date, Time and location of Next Board Meeting:

The Board agreed that the next meeting of the Southwest New Brunswick Service Commission will be;

Thursday, August 25, 2016 at 6:00 at the Administration Building, SNBSC Solid Waste Division, Hemlock Knoll, Lawrence Station, NB.

(Prior to the Board meeting, there will be a Board, Alternates and Staff BBQ and social time from 4:00 till 6:00 PM. Also during that two hour window there will be Tours of the Landfill Facility to help all Members (and especially the New Members and Alternates) fully understand the facility and the reasoning for the high costs involved to operate such a facility.)

Question & Answer Period with Public in Attendance

There were no questions from the public.

It was moved by T. James that the meeting adjourn (at approx. 6:35 p.m.)