

# **SOUTHWEST NEW BRUNSWICK SERVICE COMMISSION**

## **SPECIAL BOARD MEETING**

6:00 P.M., Thursday, October 19, 2017  
Administration Building, Hemlock Knoll, Lawrence Station, NB

### **MINUTES**

#### **IN ATTENDANCE:**

##### **BOARD MEMBERS**

Joyce Wright, LSD Dennis Weston  
Garry Christie, LSD St. Patrick  
Wade Greenlaw, LSD Dufferin  
Ken Stannix, Village of McAdam  
Dennis Blair, LSD McAdam / St. Croix  
Winston Gamblin, Village of Harvey  
Doug Naish, Town of St. Andrews  
Heather Hatt, LSD Fundy Bay  
Annette Townes, LSD St. James  
James Tubbs, LSD Dumbarton  
Allan MacEachern, Town of St. Stephen  
Crystal Cook, Town of St. George  
Terry James, Village of Blacks Harbour  
Doug Rowlands, LSD Lepreau (Alternate)

##### **Staff**

Frank Tenhave, Executive Director, SNBSC  
Claudette MacLean, SNBSC

##### **Members of the Public**

There was one member of the public (press) in attendance.

##### **Call to Order**

The Chairperson, Joyce Wright, called the meeting to order at approx. 6:00 p.m.

She indicated that there were 13 Board members plus one Alternate present at the table and thus quorum was declared. A check of the conference calling system showed that there were no members in attendance via Conference Call. She also thanked the member of the public for attending.

## **Conflict of Interest Declarations**

The Chair asked all members to declare any conflicts of interest that they may be in. No conflicts were declared.

## **Preliminary Remarks Regarding this Special Meeting**

The Chair, Joyce Wright briefly explained why this special board meeting was called. The Strategic Planning Session identified some issues that needed to be addressed quickly i.e. items requiring a motion for acceptance by the Board to ensure that they were in the 2018 draft budget (for 45-day review period), which would be dealt with next week (26<sup>th</sup>).

She then referred to the next agenda item, and passed the floor over to the Wade Greenlaw, Chair of the HR Committee.

## **HR Committee Recommendation and Motion**

Wade Greenlaw, thanked all members of the HR Committee for all their hard work that they have put into this committee.

**13-60 It was moved by W. Greenlaw, seconded by T. James that the Board accept the recommendations that are contained within the HR Study and that the HR Committee be charged with moving forward on those recommendations in a timely fashion while keeping the Board informed of its progress. CARRIED.**

The Chair, Joyce Wright than moved on to the next agenda item. She then passed the floor over to Wade Greenlaw, chair of the AD Hoc Recycling Rev Committee,

## **AD Hoc Recycling Rev. Committee Recommendation and Motion**

Wade Greenlaw, thanked the committee members for all their hard work they have done for this committee. Further he commented on how complicated this item was to work through.

**15-61 It was moved by W. Greenlaw, seconded by D. Rowlands that the Board approve changing our recycling system from the current bin system to a curbside recycling system. In specific terms, the new system will consist of the current recycling building or other commission infrastructure becoming a transfer station for recyclable materials which will be shipped unsorted either to Quebec or to some other cost-effective location. CARRIED.**

Wade Greenlaw, then continued his report and moved on to the next item in his report. He explained to the Board members that the committee wanted this new recycling option to start out as a positive note so it will not be a financial burden to the taxpayers.

**15-62 It was moved by W. Greenlaw, seconded by D. Blair that the Board approve having \$1.1 million of commission capital reserve funds included within the draft 2018 budget which is to go out for the 45-day review period, These funds will be used for the purchase of the blue carts and any other capital costs related to the change over from the current system to this curbside recycling system. CARRIED.**

With those items completed the chair moved on to the final item on the agenda.

### **Confirmation of the next Regular Board meeting details**

In keeping with the Mayor of St. Andrew's offer to host the next regularly scheduled Board meeting, the chair confirmed the revised details of it as follows;

The 6:00 PM, Thursday, October 26, 2017 in the Paturel Room at the Huntsman Marine Science Centre, 1 Lower Campus Road, St. Andrews.

### **Question & Answer Period with Public in Attendance**

The (press) person in attendance asked a couple of clarification questions which the chair answered.

### **Adjournment**

It was moved by T. James that the meeting adjourn (at approx. 6:15 p.m.)

A brief In-Camera Session was held right after this meeting