

SOUTHWEST NEW BRUNSWICK SERVICE COMMISSION
BOARD MEETING

6:00 P.M., Thursday, October 26, 2017
1 Paturel Room, Huntsman Marine Science Centre
St. Andrews, NB

MINUTES

IN ATTENDANCE:

BOARD MEMBERS

Joyce Wright, LSD Dennis Weston
Garry Christie, LSD St. Patrick
Wade Greenlaw, LSD Dufferin
Ken Stannix, Village of McAdam
Dennis Blair, LSD McAdam / St. Croix
Winston Gamblin, Village of Harvey
Doug Naish, Town of St. Andrews
Carla Brown, LSD St. David
Heather Hatt, LSD Fundy Bay
Annette Townes, LSD St. James
James Tubbs, LSD Dumbarton
Allan MacEachern, Town of St. Stephen
Crystal Cook, Town of St. George
Terry James, Village of Blacks Harbour
Doug Rowlands, LSD Lepreau (Alternate)
Robert Moses, Deputy Mayor of Grand Manan (Alternate)

Upon the chair checking, there were no members of the Board participating via the conference calling system.

STAFF

Frank Tenhave, Executive Director, SNBSC
Claudette MacLean, SNBSC
Mark Porter, Financial Officer, SNBSC

MEMBERS OF THE PUBLIC

There were no members of the public in attendance.

Presenters:

Dr. Steve Backman, Charlotte County Hospital Foundation

Call to Order

The Chairperson, Joyce Wright, called the meeting to order at approx. 6:00 p.m. and began the meeting by thanking the mayor of St. Andrews for inviting the Board to hold its meeting within his jurisdiction.

She indicated that there were 14 Board members plus two Alternate's at the table and thus quorum was declared. A check of the conference calling system showed that there were no members in attendance via Conference Call. She also welcomed the presenter and thanked members of the public for attending.

Conflict of Interest Declarations

The Chair asked all members to declare any conflicts of interest that they may be in. No conflicts were declared.

Adoption of Agenda

The chair asked for a motion to approve the agenda for the meeting that was projected on the screen, and circulated to all members in the emailed board members packages.

17-60 It was moved by G. Christie, seconded by W. Greenlaw that the agenda be accepted as presented. CARRIED.

Public Presentation re; Charlotte County Hospital Foundation

The chair then introduced the presenter to the Board, Dr. Steve Backman. Steve presented the Board with a PowerPoint presentation and gave a brief history on the Charlotte County Hospital. He went on to explain the difference between primary care (doctor office) and hospital care. He explained how patients are using the Charlotte County Hospital Emergency department for primary care because there is not enough family physician in our region. The New Brunswick Government hired a consultant to review the deficiencies in health care many years ago but this Toronto -based consultant recommended an urban model similar to what Toronto implemented. Unfortunately, an urban model is not the most cost effective and appropriate structure for an entire rural province. To add to the problems this has created, this urban model has been absorbed as gospel into the culture of the health corporations and has not been appropriately challenged and analysed. In an effort to keep the Charlotte County Hospital as patient -responsive as it can be, this foundation, over the last number of years, has been raising money to support Charlotte County Hospital and purchasing equipment that is needed in the region, to cut down on patients that need specific treatments having to go elsewhere for them. The Foundation has hired a consultant to build a business plan for the Charlotte County Hospital by looking at real data. The foundation will reach out to specialist doctors outside the region and asked if they will use the under-utilized components of the Charlotte County Hospital, especially its operating rooms. Already several doctors are willing to come to the Charlotte County Hospital for day surgery work and hopefully more can be attracted to do the same.

This Foundation is just looking at the SNBSC Board to engage with its local members, to provide strong moral support to their efforts, and to provide whatever finance support it can to complete this business plan and study - to the benefit of a large portion of the citizens of this region.

There were a number of questions which were asked and answered by the presenter.

Adoption of Minutes

The chair then referred to the next agenda item which were the minutes of the last two Board meeting. They had been e-mailed out prior to the meeting - and were now being projected on the screen. She indicated that all have had the opportunity to review them and thus she was looking for a motion to approve.

17-61 It was moved by G. Christie, seconded by T. James that the minutes of the September 28, 2017 Regular Board meeting be approved as circulated. CARRIED.

17-62 It was moved by J. Tubbs, seconded by W. Greenlaw that the minutes of the October 19, 2017 Special Board meeting be approved as circulated. CARRIED.

Business Arising from the Previous Meetings

Ad-Hoc Bylaw Review Committee Report

The chair then referred to the next agenda item and asked Jim Tubbs to present this report. This report had been e-mailed out prior to the meeting - and were now being projected on the screen. This committee was tasked with drafting a policy regarding donations to charitable organizations and other non-Board entities.

17-63 It was moved by J. Tubbs, seconded by T. James that the policy of the SNBSC is that it will only consider requests for funding that arrive at the Board table through the work of one of its committee's and that said committee is making a recommendation that the Board consider such funding. Any requests coming to the Board through any other means or process will automatically be refused. CARRIED. 4 NAYS.

Approval of Letter to Government Officials re: Marijuana Issues

The chair then referred to the next agenda item. The draft letter had been e-mailed out long before this meeting with a request for feedback and suggested changes. The draft letter was projected on the screen.

17-64 It was moved by T. James, seconded by A. MacEachern that the letter be sent as circulated. CARRIED.

MOU with ONB Issue and Motion

The chair then referred to the next agenda item. The MOU had been part of the information members received at the last regular Board meeting. It was also e-mailed out prior to this meeting and was now being projected on the screen. The Chair gave the members a brief overview of the agreement and indicated that there are pros and cons to it but it was likely better to be part of this provincial effort than not.

17-65 It was moved by A. MacEachern, seconded by W. Greenlaw that the Southwest New Brunswick Service Commission sign the Memorandum of Understanding between

**Opportunities New Brunswick and the Southwest New Brunswick Service Commission.
CARRIED.**

New Business

No new Business

Committee and Staff Reports:

Ad-Hoc Recycling Review Committee Report

The chair then moved to the next agenda item and asked Wade Greenlaw to give this report. Wade referred the Board to our Financial Officer Mark Porter to review the financials that were circulated at the table concerning the cost details of the new curbside recycling system.

Technical Advisory Committee Report

The chair then moved to the next agenda item and asked Winston Gamblin to give this report. Winston read the report that was circulated to each member and projected on the screen. The committee heard from staff regarding the site conditions and the 2017 construction season. The draft design for the new leachate system upgrade is expected to be finished in the next few weeks. The committee looked at the boundaries of the Hemlock Knoll site. With the boundary being very close to the downstream side of the site, the committee discussed about swapping land with the Province. Another item that was discussed was the Landfill Gas plant, and the use of the recovered gas when the volume is higher.

As part of this report, Winston referred all to a draft letter that had been prepared for a possible land swap with DNR i.e. some of our existing land for some of their Crown Land which is next to our current landfill site. This letter had been circulated prior to the meeting as well and was projected on the screen.

17-65 It was moved by W. Gamblin, seconded by T. James that the letter be sent as circulated. CARRIED. A. Townes voted NAY.

Planning Management Committee Report

The chair then moved to the next agenda item and asked Wade Greenlaw to give this report. Wade read the report that was circulated to each member and projected on the screen. Most of the discussion at the meeting was the 2018 Local Planning Budget. Other items that was touched on was the possible addition of one or more municipalities contracting with the RSC for planning services. The new New Brunswick Community Planning Act is set to become law on January 1, 2018.

Finance and Audit Report

The chair then moved to the next agenda item and asked Winston Gamblin to give this report. Winston read the report that was circulated to each member. One item of topic was the

transferring of funds from the Solid Waste Operating account to the Solid Waste Capital Reserve account.

17-66 It was moved by W. Gamblin, seconded by D. Blair that the Board approve transferring #300,000.00 from the Solid Waste Operating Fund to the Solid Waste Capital Reserve Fund. CARRIED.

The next topic of discussion for this committee's report was the 2018 draft budget. Winston asked the Financial Officer, Mark Porter to review the 2018 draft budget to the Board members. Mark went over the highlights of the 2018 budget including that solid waste from the Western Valley Regional Service Commission would be increased by \$1.00 per tonne. There would also be the scheduled increase of \$5.00 per tonne in solid waste tipping fees within our region.

17-67 It was moved by W. Gamblin, seconded by A. Townes that the Board approve this proposed 2018 draft budget for circulation to all members for the required 45-day Review Period and that staff do so immediately.

Regular Financial Report

The Chair then asked Mark Porter to give a brief outline of the monthly financial reports, which had been circulated prior to this meeting and are displayed on the screen. Mark provided his usual report indicating that all was tracked closely to the budget with the usual seasonal variations on tonnage and other activities taking place as they normally do. Statistics for the year to date are tracking just slightly ahead of last year.

Executive Directors Report

Executive Director Frank Tenhave gave a brief overview of his report that was projected on the screen. He provided update solid waste and planning statistics and indicated that all the key other items had been reported on in the committee reports.

Report on Collaborative Activity

Recreation Planning Committee Report

The chair then moved to the next agenda item and asked Doug Rowlands, Chair of the Recreation Planning Committee to take the floor. Doug referred all to the Recreation Planning Committee Report that all had received prior to the meeting and to the report showing up on the screen. In summary the key points were that Dillion Consulting of Saint John was awarded the work of doing the Coastal Link Trail Study project and that a first meeting with them is scheduled for the end of this month. Things with the Regional Recreation Masterplan continue to move ahead but there have been some delays and there are some concerns that will be addressed with the consultants doing this work.

Date, Time and Location of Next Board Meeting:

The chair indicated that due to the 45-day budget review process, the next meeting must be held after Dec 10th.

After some discussion at the Board table, the Board agreed to hold its next meeting:

6:00 PM, Thursday, December 14, 2017 in the Conference Room of the Admin. Bldg. in Hemlock Knoll (Lawrence Station), N.B.

Question & Answer Period with Public in Attendance

There were no questions from the public or the press as neither were in attendance.

Adjournment

It was moved by D. Naish that the meeting adjourn (at approx. 8:17 p.m.)