

**Southwest New Brunswick Service Commission – Board of Directors Meeting
DRAFT Minutes of October 24, 2019
5749 Route 3, Lawrence Station, NB**

Present:

Joyce Wright – LSD	Heather Hatt – LSD	Terry James - Blacks Harbour
Wade Greenlaw – LSD	Dennis Blair - LSD	Crystal Cooke –St. George
Annette Townes - LSD	Wayne MacQuarrie – LSD	Winston Gamblin - Harvey
Carla Brown – LSD	Doug Naish - St. Andrews	Allan MacEachern - St. Stephen
Sam Walsh - LSD		

Not present with regrets:

Jim Tubbs – LSD
Kathy Curtis – LSD

Not present:

Brett Newman – Campobello
Dennis Green – Grand Manan
Ken Stannix – McAdam

Staff:

Hollis Bartlett – Executive Director
Claudette MacLean – Corporate Analyst

Call to order

Chair, Joyce Wright called the meeting to order at 6:01 pm.

Conflict of Interest Declarations

There were no conflicts of interest declared.

Adoption of Agenda

The chair made a request for an amendment to the agenda under New Business to include an item of discussion about paper copies of the board package being available to all board members.

19-60 It was moved by A. MacEachern and seconded by T. James that the item about paper copies be added to the agenda. MOTION CARRIED UNANIMOUSLY

19-61 It was moved by C. Brown and seconded by A. Townes that the agenda be accepted with the amendment MOTION CARRIED UNANIMOUSLY

Adoption of Minutes

19-62 It was moved by T. James and seconded by C. Cooke that the minutes that the September 26, 2019 meeting be accepted as presented. MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings

Policing Study Discussion

H. Bartlett shared a spreadsheet containing the breakdown of the required member contributions for the Cooperative & Regional Planning budget from individual municipalities as well as LSDs as a whole showing a) what the 2019 budget contributions are; b) the proposed 2020 contributions with \$50,000 allocated for a policing study, as was included in the draft budget which had been distributed to member communities, and; c) what the 2020 contributions would be if the \$50,000 for a policing study were to be removed from the 2020 draft budget.

C. Cooke asked if the board could direct the ED to find the money for the study elsewhere than the Cooperative & Regional Planning budget. D Naish indicated he was going to write a letter about being allowed to access funds from other silos. There was discussion about what the study would accomplish. T. James indicated that the Board would set the terms and conditions of what the results would be for the study.

A. MacEachern indicated that there had already been a study done in the Chaleur region, and that the study already contained the information that this board is looking for; that if increased service is the desired result, it is available at an increased cost. D. Naish responded that it's not just increased service but accountability to municipalities that's missing from the current service.

S. Walsh indicated that all municipalities in our region had previously had local municipal police forces, and that there was good reason why they no longer do. A federal service has resources that a local police force would not. The desired change would be in the delivery of that service.

T. James indicated that there are new policing standards and those could be met outside the current RCMP contracts for communities. She would like to see an emphasis on community-based policing, something that is currently lacking. She suggested that the Minister of Public Safety address the Board in a meeting.

J. Wright indicated that while we can't decrease the tipping fee to offset the cost of the study effectively, we could consider a recycling rebate to accomplish the same, ensuring that each member received back the precise cost of the study.

19-63 It was moved by T. James, seconded by C. Cooke to move forward with the policing study. MOTION DEFEATED. VOTING NAY: A. TOWNES, H. HATT, D. BLAIR, W. MACQUARRIE, C. BROWNE, W. GAMBLIN, A. MACEACHERN, S. WALSH

W. MacQuarrie requested that Department of Public Safety appear before the Board.

19-64 It was moved by A. MacEachern, seconded by W. Gamblin to remove \$50,000 from the 2020 Draft Budget under the Cooperative & Regional Planning silo. MOTION CARRIED UNANIMOUSLY

T. James asked if an addendum to the budget would be sent out to all members, reflecting the removal of the amount allocated for the policing study.

New Business

Board Meeting Minutes Format Discussion

The Chair opened the discussion with a comment about ensuring the minutes were given to the chair within a few days of the meeting, to ensure accuracy and to capture the essence of the meeting. A shortened version of the minutes were presented as an alternative, prepared by the ED as a suggested format. T. James commented that one line per committee report, not a copy of the report needs to be included but discussions need more detail. A. MacEachern commented that minutes need discussion points, motions and vote counts only. T. James commented that an action point list should be included. S. Walsh commented the shorter the better. D. Blair would like to the addition of action points.

Guest Presentation Poll

The Chair opened the discussion looking for suggestions for guest presenters at future board meetings. S. Walsh offered to present from the Fire Marshal's role. The Minister of Public Safety was suggested as a priority, and would warrant a special meeting if need be.

Paper Copies of Board Packages Discussion

The Chair pointed out that a motion had been made at a previous meeting in 2017 to no longer print paper copies of the board packages for everyone, and that this motion indicated that this board was going paperless with a maximum of 5 paper copies available. General consensus was that we continue to offer paper copies to everyone.

Committee & Staff Reports

Executive Directors Report – Hollis Bartlett presented the report included in the package.

19-65 It was moved by T. James, seconded by W. Greenlaw that the Executive Director draft a letter to the Minister of ELG in support of the PPP program including the 15 points that the program should include as recommended by the RSC solid waste manager's working committee.

MOTION CARRIED UNANIMOUSLY

Regional & Collaborative Oversight Committee Report – Terry James presented the report included in the package.

19-66 It was moved by T. James, seconded by S. Walsh that Matt Walsh be approved as a representative to sit on the Eastern Charlotte Sub-Regional Recreation Facility Committee.

MOTION CARRIED UNANIMOUSLY

19-67 It was moved by T. James, seconded by W. Greenlaw to approve the SNBSC portion of the funding for the Recreation Implementation Manager for the coming year, which is 25% of the salary plus any benefits and expenses. MOTION CARRIED UNANIMOUSLY

Financial Report – Winston Gamblin presented the financial documents included in the package.

Date, time and location of next meeting - November 28, 2019 @ 6:00 pm at the Hemlock Knoll Sanitary Landfill, Conference Room, Lawrence Station, NB

Question & Answer Period

A member of the public commented on policing being for the entire zone, and that everyone needs to be on board. More research should be done including looking at expenses and other factors.

Adjournment

19-68 It was moved by D. Blair seconded by W. Gamblin that the board meeting be adjourned at 7:36 pm.

Action Points

- **Amendment to draft budget to be sent out, indicating the removal of \$50,000 from the Cooperative & Regional Planning budget**
- **S. Walsh to do presentation about Fire Marshall's role**
- **Contact Minister of Public Safety to give a presentation to the board**
- **Detailed report on increased waste, including ICI to be given at next board meeting**
- **Letter to be drafted to government about the need for funding access from different RSC silos**
- **Letter to be written to Department of ELG in support of the PPP program including the 15 recommended points from the solid waste working group that should be considered in the program**

Minutes recorded via video recording, voice recording and handwritten by Claudette MacLean, Staff.

Joyce Wright, Chair SNBSC

Hollis Bartlett, Executive Director SNBSC