

**Southwest New Brunswick Service Commission – Board of Directors Meeting
Minutes of January 23, 2020
5749 Route 3, Lawrence Station, NB**

Present:

Jim Tubbs – LSD	Heather Hatt – LSD	Terry James - Blacks Harbour
Wade Greenlaw – LSD	Dennis Blair - LSD	Brett Newman – Campobello
Annette Townes - LSD	Wayne MacQuarrie – LSD	Winston Gamblin - Harvey
Carla Brown – LSD	Sam Walsh – LSD	Allan MacEachern - St. Stephen
Joyce Wright – LSD	Doug Naish - St. Andrews	Ken Stannix – McAdam

Not present:

Dennis Green – Grand Manan

Staff:

Hollis Bartlett – Executive Director
Claudette MacLean – Corporate Analyst

Guests:

Darren McCabe – Local Service Manager
Jason Gaudet – CAO – St. George
One member of the public

Guest Presentation @ 5:00 pm

Norm Sawyer of ARC Nuclear Canada, Inc. gave a presentation on an environmentally friendly generation source – SMR nuclear energy. Information packages were circulated.

Call to order

Chair, J. Wright called the meeting to order at 6:31 pm. Communication systems checked for Board Member participation.

Declaration of Quorum, Acknowledgement of Visitors

Member introductions to Brett Newman, the Mayor of Campobello.

Conflict of Interest Declarations

There were no conflicts of interest declared.

Adoption of Agenda

20-01 It was moved by J. Wright and seconded by A. Townes that an amendment be made to the agenda to have an in-camera session immediately following the adjournment.

MOTION CARRIED UNANIMOUSLY

20-02 It was moved by T. James and seconded by C. Brown that the agenda be accepted with an amendment.

MOTION CARRIED UNANIMOUSLY

Adoption of Minutes

20-03 It was moved by W. Greenlaw and seconded by D. Naish that the minutes that the December 4, 2019, meeting be accepted as presented.

MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings

DTI Road Access Permit Follow Up

Hollis Bartlett informed the Board he will be discussing this topic at the next Executive Directors Meeting.

Alex Henderson will be attending a Planning Directors Meeting where this issue will also be discussed.

New Business

Ken would like to discuss the local television stations' funding issue at the end of the meeting.

Committee & Staff Reports

Executive Directors Report – Hollis Bartlett presented the report included in the package.

Regional & Collaborative Oversight Committee Report – Terry James presented the report included in the package.

Allan MacEachern questioned the percentage of contamination in the recycling material collected. Hollis Bartlett noted up to 3% is acceptable in the loads shipped to Quebec, and the amount of contamination received in the recyclables going into this landfill is ZERO.

The Board suggest Staff do some PR work to inform the public of this.

20-04 It was moved by T. James and seconded by H. Hatt that a request for funding for a full order of blue carts be forwarded to the Finance & Audit Committee.

MOTION CARRIED UNANIMOUSLY

Financial Report – Winston Gamblin presented the financial documents included in the package.

Date, time and location of next meeting

Thursday, February 27, 2020 @ 6:00 pm at the Hemlock Knoll Sanitary Landfill, Conference Room, Lawrence Station, NB

Question & Answer Period

Ken Stannix informed the Board of the present situation the local television station is facing. CHCO has lost funding from CRTC. Rogers, Bell etc. have been redirecting the fees collected to Ontario, which was intended to support local independent television. Sam Walsh suggested staff draft a Letter of Support to be send before the February 3, 2020 deadline to CRTC supporting the redirection of funding back to local stations.

Terry James asked the Board join her in offering Don Leachman, Senior Building Inspector for the Commission best wishes on his retirement, and to thank him for his years of service.

**20-05 It was moved by T. James and seconded by C. Brown that the Board go into Closed Session .
MOTION CARRIED UNANIMOUSLY**

Adjournment

**20-06 It was moved by D. Blair and seconded by W. Gamblin that the board meeting be adjourned at
7:07 pm. MOTION CARRIED UNANIMOUSLY**

Action Points

- Waste Reduction PR information regarding amount of contamination in recycling.
- Invite CHCO to a Board Meeting to do a presentation.
- The Executive Director was asked to draft a Letter of Support to CRTC regarding funding for CHCO Television Station.

Minutes recorded via video recording and handwritten by Claudette MacLean, Staff.

Joyce Wright, Chair SNBSC

Hollis Bartlett, Executive Director SNBSC