

**Southwest New Brunswick Service Commission – Board of Directors Special Meeting
Minutes of December 15th, 2020**

Present at Hemlock Knoll:

Jim Tubbs – LSD	Winston Gamblin – Harvey
Dennis Blair - LSD	Hollis Bartlett – SNBSC
Annette Townes - LSD	

Present via Zoom:

Heather Hatt – LSD	Terry James - Blacks Harbour	Doug Naish – St. Andrews
Joyce Wright – LSD	Ken Stannix – McAdam	Kathy Curtis – LSD
Carla Brown – LSD	Sam Walsh – LSD	Allan MacEachern - St. Stephen
Wayne McQuarrie – LSD	Faith Avery – St. George	Wayne Sturgeon – Grand Manan
Wade Greenlaw – LSD	Richard Isabelle – Campobello	Alex Henderson - SNBSC
Claudette MacLean – SNBSC	Cherie Stewart – SNBSC	

Call to order

Chair, J. Wright called the meeting to order at 6:04 pm. The meeting was held via Zoom Videoconference with four Board Members and the Executive Director attending via Zoom, from the Conference Room at Hemlock Knoll.

Declaration of Quorum, Acknowledgement of Visitors

Live streamed via You Tube.

Conflict of Interest Declarations

There were no conflicts of interest declared.

Adoption of Agenda

20-74 It was moved T. James and seconded H. Hatt to approve the agenda as circulated.

MOTION CARRIED UNANIMOUSLY

Introduction & History of proposed Recreation Cost Sharing in Southwest New Brunswick – what has happened up until this point

Presentation of proposed cost sharing policy & timeline

H. Bartlett gave a detailed timeline beginning February 2017, when there were three presentations at the Board Meeting. A Regional Recreation Policy, what is a mandated service; The Coastal Link Trail; A recreation facility in Eastern Charlotte. From there, he went down through the timeline to present date.

C. Stewart then gave her presentation focusing on four key areas: Improve Programming, Financial Support, modifying to fit an aging population and Human Resources process improvement.

Questions and comments ensued: Listed are some of key points discussed:

- D. Naish - is the provincial funding available before 2022?
- T. James – is Western Charlotte going to have two recreation directors?
- Wade – when the Commission adopts the 2022 budget, the Board will be deciding if it's implemented.
- Joyce – as done with the recycling program roll out, there can be public consultations.
- Sam – LSD's are not represented and the public consultation should be sponsored by the RSC.
- Sam – it's a tax collection, a raise in property tax. More consultation and clarity are needed.
- Wade – staff to work on an information campaign.
- Joyce – the government is imposing a tax increase for recreation cost sharing province wide.
- Dennis – five-year commitment from the government for funding is to be matched with an additional five-year commitment by the employer to retain a Recreation Director.
- Joyce – who is the employer of the Recreation Directors for each zone? And would they be a unionized employee?
- Alex – they would work on behalf of the municipality via contract.
- Allan – HR issue with a person being employed by the municipality and working for an LSD also.
- Ken – the 75% of the employee's salary which is covered by the Province into the third or fourth year, are the Municipalities responsible afterwards?
- Ken – will there be an opt out clause?
- Ken- if there is a person already in place doing this job, are they expected to have specific qualifications or education?
- Joyce – the Master Plan was adopted as a guiding document for the Board. It was adopted as complete.
- Winston – Manners Sutton already has a system in place, will there be an additional tax on those residents?
- Kathy – a two cent per \$ 100 of assessment on the tax base has been implemented in the Harvey area.
- Wayne M. – how can an LSD be forced to participate?
- Dennis – this increase needs to go through the Finance & Audit Committee.

Q&A with the Public

Linda (Public) - will LSD's have input and who represents the people in those zone?

Allan – there are systems in place now that are already community run.

Joyce – the Board will be taking on a large workload.

Terry – how does this impact the island communities?

20-75 It was moved by D. Blair at 8:00 pm to adjourn.

Minutes recorded via video recording, You Tube and handwritten by Claudette MacLean, Staff.

Joyce Wright, Chair, SNBSC

Hollis Bartlett, Executive Director, SNBSC