



## Southwest New Brunswick Service Commission Regular Board Meeting – November 25, 2021

### **Commission Members & Staff Present:** (Absent members printed in bold and italic)

#### **Members attending via Zoom:**

Ghislaine Wheaton – St. Stephen	Brian Glebe – LSD
Heather Hatt – LSD	John Detorakis – St. George
Sam Walsh – LSD	Brad Henderson – Saint Andrews
Wayne MacQuarrie – LSD	Harvey Matthews – Campobello
Wade Greenlaw – LSD	Bonnie Morse – Grand Manan
Adam Hatt – Blacks Harbour	Sheena Young – LSD

#### **Members attending in person:**

Jim Tubbs – LSD	Ken Stannix – McAdam
Dennis Blair – LSD	Glenn Hawkins– LSD
Winston Gamblin – Harvey	

#### **Staff:**

Hollis Bartlett	Claudette MacLean
-----------------	-------------------

#### **Guests attending via Zoom:**

Jason Nouwens – NB Power  
Kathleen Duguay – NB Power  
Darren McCabe – MSR  
Rhonda Hulan - REMC  
Brent Allaby - RCMP

#### ***Call to order***

Chair, K. Stannix called the meeting to order at 6:01 pm.

#### ***Declaration of Quorum, Acknowledgement of Visitors***

Live streamed via You Tube.

#### ***Conflict of Interest Declarations***

There were no conflicts of interest declared.



## Southwest New Brunswick Service Commission Regular Board Meeting – November 25, 2021

### *Adoption of Agenda*

**21-59** It was moved by W. Gamblin and seconded by W. MacQuarrie to accept the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

### *Adoption of Minutes*

**21-60** It was moved by D. Blair seconded by H. Hatt that the minutes of the October 28<sup>th</sup>, 2021 meeting be accepted as presented.

**MOTION CARRIED UNANIMOUSLY**

### *Guest Presentations*

#### **Point Lepreau License Renewal – Kathleen Duguay**

NB Power recently applied for a 25-year operating license for the Point Lepreau Generating Station and asked to make a presentation to the Board. Jason Nouwens offered information including the safety protocols, managed fuel use and environmental initiatives. In the new year, the generating station plan to ask for the Boards` support for their renewal application.

#### **RCMP Q2 Report – Cpl. Brent Allaby**

Cpl. Allaby reviewed the second quarter report. J. Detorakis voiced his concern with organized crime and crystal meth sale and use. B. Henderson questioned the vacancies in the policing model. Cpl. Allaby responded that the organization is bringing in outside members to fill vacancies.

### *Business Arising from Previous Meetings*

#### **Motion: Repeal v7.9 of PRAC by-laws and replace with v8.0**

Notice of motion was given at the October 28<sup>th</sup>, 2021 meeting.

**21-61** It was moved by D. Blair, seconded by W. Gamblin to repeal v7.9 of PRAC by-laws and replace with v8.0.

**MOTION CARRIED UNANIMOUSLY**

#### **Regional Health Planning Committee – appointment of members & first meeting**

Working definition (up for discussion):

An ad hoc committee, tasked with strategy planning of health care personnel recruitment and retention for the area.



## Southwest New Brunswick Service Commission Regular Board Meeting – November 25, 2021

Board members who have volunteered:

- Al MacEachern
- Ken Stannix
- Wayne MacQuarrie
- John Detorakis
- Heather Hatt
- Richard Corey
- Bonnie Morse
- Wade Greenlaw

First Meeting:

Thursday, December 2, 6:00 pm by Zoom

Agenda of first meeting:

- Select Chair
- Define Terms of Reference
- Define milestones
- Select target dates for milestones
- Roughly budget required funds (\$25k allocated in 2022 budget)

**21-62 It was moved by W. MacQuarrie, seconded by H. Hatt that the above mentioned be appointed to the Regional Health Planning Committee.**

**MOTION CARRIED UNANIMOUSLY**

**Wall Street Property – RFP response & motion to accept**

H. Bartlett shared the details of the proposal received.

**21-63 It was moved G. Hawkins and seconded by D. Blair to accept the proposal.**

**MOTION CARRIED UNANIMOUSLY**

### *New Business*

#### **December Special Meeting – Local Governance Reform**

K. Stannix put forward two dates, Wednesday, December 8<sup>th</sup> or Tuesday December 14<sup>th</sup>. It was decided the recent release of the White Paper has generated many questions. It was felt that the regular Board meeting was not the place to have this discussion with too many other items requiring our attention, and the change this represents warrants its own meeting. Therefore;

- The Executive Committee has determined that a special meeting will be held in December with the purpose of discussing the effect of the White Paper on the RSC, how it fits with our current strategic plan and how to approach the transition in 2022.



## Southwest New Brunswick Service Commission Regular Board Meeting – November 25, 2021

- This meeting is called pursuant to section 5.6.1 of the Procedural By-laws.
- The meeting will be held in person at The Algonquin Hotel in Saint Andrews, NB with a meal provided. Covid rules will apply and proof of vaccination will be required.
- **December 14<sup>th</sup>** works best for all members at **6:00 pm at The Algonquin Hotel**.

### *Committee & Staff Reports*

#### **Executive Directors Report – H. Bartlett**

H. Bartlett presented his report which was included in the Board Packages distributed by email.

#### **Strategic Plan Update – H. Bartlett**

H. Bartlett presented his report which was included in the Board Packages distributed by email.

#### **Regional Collaborative Committee Report – W. MacQuarrie**

W. MacQuarrie presented his report which was included in the Board Packages distributed by email.

#### **Finance & Audit Committee Report – W. Gamblin**

W. Gamblin presented his report which was included in the Board Packages distributed by email.

**21-64 It was moved by W. Gamblin and seconded by J. Tubbs that the cost-of-living three-year average of 2.3% be granted.**

**MOTION CARRIED with one NAY VOTE**

**21-65 It was moved by W. Gamblin and seconded by B. Henderson that the Board of the Southwest New Brunswick Service Commission transfer \$ 10,000 from the Local Planning Services operating fund to the Local Planning Services capital reserve fund.**

**MOTION CARRIED UNANIMOUSLY**

**21-66 It was moved by W. Gamblin and seconded by W. MacQuarrie that the Board of the Southwest New Brunswick Service Commission transfer \$ 750,000 from the Solid Waste surplus to the Solid Waste Capital Reserve Fund.**

**MOTION CARRIED UNANIMOUSLY**



## Southwest New Brunswick Service Commission Regular Board Meeting – November 25, 2021

K. Stannix referred to the 2021 surplus of approximately 1.5 million dollars with \$ 750,000 moved to the Capital Reserve Fund and the remainder be left in the budget to come back in 2023. After the reorganization of the communities, a green incentive was discussed at the Finance & Audit Meeting. More information will be brought forward as the Commission works toward the restructuring of local governance and regional collaboration.

### **Financial Report – H. Bartlett**

H. Bartlett presented his report which was included in the Board Packages distributed by email.

\* **W. Greenlaw asked for a five-year cost analysis. 2016-2021**

### ***Date & Time of Next Board Meeting***

The next regular meeting of the Board be Thursday, January 27, 2022, 6:00 pm.

### ***Q&A with the Public***

There were no questions from the public. Rhonda Hulan informed of an upcoming ISC 200 course coming up in St. George on December 8<sup>th</sup> and 9<sup>th</sup> if anyone is interested in attending, please contact Rhonda.

### ***Adjournment***

**It was moved by D. Blair that the board meeting be adjourned at 7:43 pm.  
MOTION CARRIED UNANIMOUSLY**

Minutes recorded via video recording, You Tube and handwritten by Claudette MacLean, Staff.

---

**Ken Stannix, Chair, SNBSC**



---

**Hollis Bartlett, Executive Director**