



Southwest New Brunswick Service
Commission Board Meeting – May 26, 2022
6:00 pm

Commission Members, Guests & Staff Present:
(Absent members printed in bold and italic)

Winston Gamblin – Harvey

Heather Hatt – LSD

Sam Walsh – LSD

Wayne MacQuarrie – LSD

Annette Townes - LSD

John Craig – Blacks Harbour

Dennis Blair – LSD

Claudette MacLean – Staff

Justin Hatt – Guest

Brian Glebe – LSD

Sheena Young – LSD

Glenn Hawkins– LSD

Harvey Matthews – Campobello

Ken Stannix – McAdam

Jim Tubbs – LSD

Alex Henderson – Staff

Mark Porter – Staff

Zoom Attendance:

Allan MacEachern – St. Stephen

Wade Greenlaw – LSD

Ken Anthony – Facilitator

Jason Gaudet – St. George

John Detorakis – St. George

Roger Fitzsimmons – Grand Manan

Brad Henderson – St. Andrews

Hollis Bartlett – Staff

Call to order

Chair, K. Stannix called the meeting to order at 6:00 pm.

Declaration of Quorum, Acknowledgement of Visitors

Live streamed via You Tube.

Conflict of Interest Declarations

There were no conflicts of interest declared.

Adoption of Agenda

22-19 It was moved by W. Gamblin and seconded by H. Hatt to accept the agenda as presented.

MOTION CARRIED UNANIMOUSLY

22-20 It was moved by G. Hawkins and seconded by W. MacQuarrie to accept the April 28, 2022, minutes as presented.

MOTION CARRIED UNANIMOUSLY

Business Arising from Previous Meetings

Acting Executive Director Appointment

(closed session) Moved to the end of the agenda.



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Working Group, Advisory Group and Transition Team Representation

K. Anthony gave an update on the Southwest Region Working Group, with more clarity to come in the next couple of weeks after a budget meeting.

A. MacEachern and W. Gamblin expressed concerns about the interview process for the CEO position. K. Anthony assured the Board they will be involved in the interviewing process when it gets down to the final decision.

Upcoming Economic Development Workshop

G. Hawkins discussed the planned economic development workshop which was cancelled due to not receiving the mandate from the Province. He questioned whether the Board wants to have a session to discuss economic development for the region. The Board felt they should move forward with this workshop. G. Hawkins will take action to set this up.

Regional Health Planning Committee Update

K. Stannix informed of another group in the St. Stephen area who have a committee set up to recruit doctors to the area. A. MacEachern noted it is the Charlotte County Region organization, not St. Stephen and will talk to them again about joining the two committees, as he is on both.

Committee & Staff Reports

Executive Directors Report

A copy of the Executive Directors Report was circulated with the Board packages. C. MacLean gave the highlights of the report.

Financial Report

M. Porter gave an overview of the financial statements including graphs with tonnage totals by region and sector.

Correspondence

Minister Allain sent a letter noting there will not be funding support to transition team members. W. Gamblin felt it was odd the Province would not fund this seeing it is their mandate. The Regional Service Commission is paying mileage to the members who travel for the purpose of attending these meetings.

A letter from the Saint John Airport was received requesting up to three names to be a member to their Board. Initially, staff was asked to contact Saint John Airport to inform of the upcoming changes. H. Bartlett noted he attends these meetings and is aware this positions are set to be filled right away and will not be something that can be postponed until the new board is in place. Please contact Hollis if you are interested in applying.



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Date & Time of next regularly scheduled meeting

The next regular meeting of the Board be Thursday, June 23rd, 2022 @ 6:00 pm at Hemlock Knoll Solid Waste Facility's Conference Room.

Q&A with the Public

W. Greenlaw asked the Planning Director about earthquake and seismic building codes. A. MacEachern questioned these codes also. A. Henderson referred to the SNBSC website, Inspections and Planning. Under Building Codes, with earthquake design outline. J. Detorakis questioned who came up with this code. A. Henderson informed the entire region is not affected by this code, along the St. Croix River, which is an earthquake band. S. Walsh informed seismic activity has increased and the requirements have changed. It's an educational aspect. A. Henderson noted he will move the map on the website to the main page for easier access.

Closed Session

Back into open session: 7:25 pm

22-21 It was moved by J. Tubbs seconded by H. Matthews in accordance with SNBSC Bylaw 2.9.1.3 that on an interim basis for the responsibilities of the Executive Director shall be shared between Alex Henderson and Claudette MacLean as prescribed by the Executive Committee until the Executive Director returns from leave or every 30 days, from date of implementation.

MOTION CARRIED UNANIMOUSLY

Adjournment

It was moved by W. Gamblin that the board meeting be adjourned at 7:08 pm for closed session.

It was moved by D. Blair to adjourn at 7:25 pm.

Minutes recorded via You Tube and transcribed by Claudette MacLean, Staff.

Ken Stannix, Chair, SNBSC

Claudette MacLean, Acting Executive Director

Action Points:

- Schedule a Finance & Audit Committee meeting
- Update webpage
- Map share moved to main page of SNBSC's website – include link as part of the application



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